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Building *Nunavut* Together
Nunavut liuqatigiingniq
Bâtir le *Nunavut* ensemble

In-Demand Career Options in Nunavut

Department of Family Services

Government of Nunavut

2016-2017

About this document

The GN Department of Family Services prepares this document using the latest data available at the time of writing. Please note that economic factors and labour force patterns are constantly changing and will not necessarily be reflected in in this document.

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IN-DEMAND CAREER OPTIONS IN NUNAVUT

Nunavut's labour market is more diverse than you may think. A rich supply of natural resources and diverse economic sectors mean there are plenty of job opportunities available in the territory, but you have to know where to look and how to prepare yourself. Whether you're looking for work today or are preparing for your future, understanding Nunavut's labour market will help you answer questions such as:

- * ***What jobs are available in the territory?***
- * ***What kind of work is involved in this job?***
- * ***What can I expect to earn for this job?***
- * ***What skills and training do I need to get started?***

This guide is intended to help you answer these questions and provide you with a list of additional resources to help you make informed decisions about your education, training and career choices. It features only those occupations with the most favourable employment prospects in the territory, as determined by Service Canada's *Employment Prospects*.

Occupations featured in this guide are based on the Government of Canada's National Occupational Classification (NOC), 2011. Wage information reflects Government of Nunavut salary data or, in cases where such information is not available, reflects wages indicated on the Government of Canada's Job Bank website.

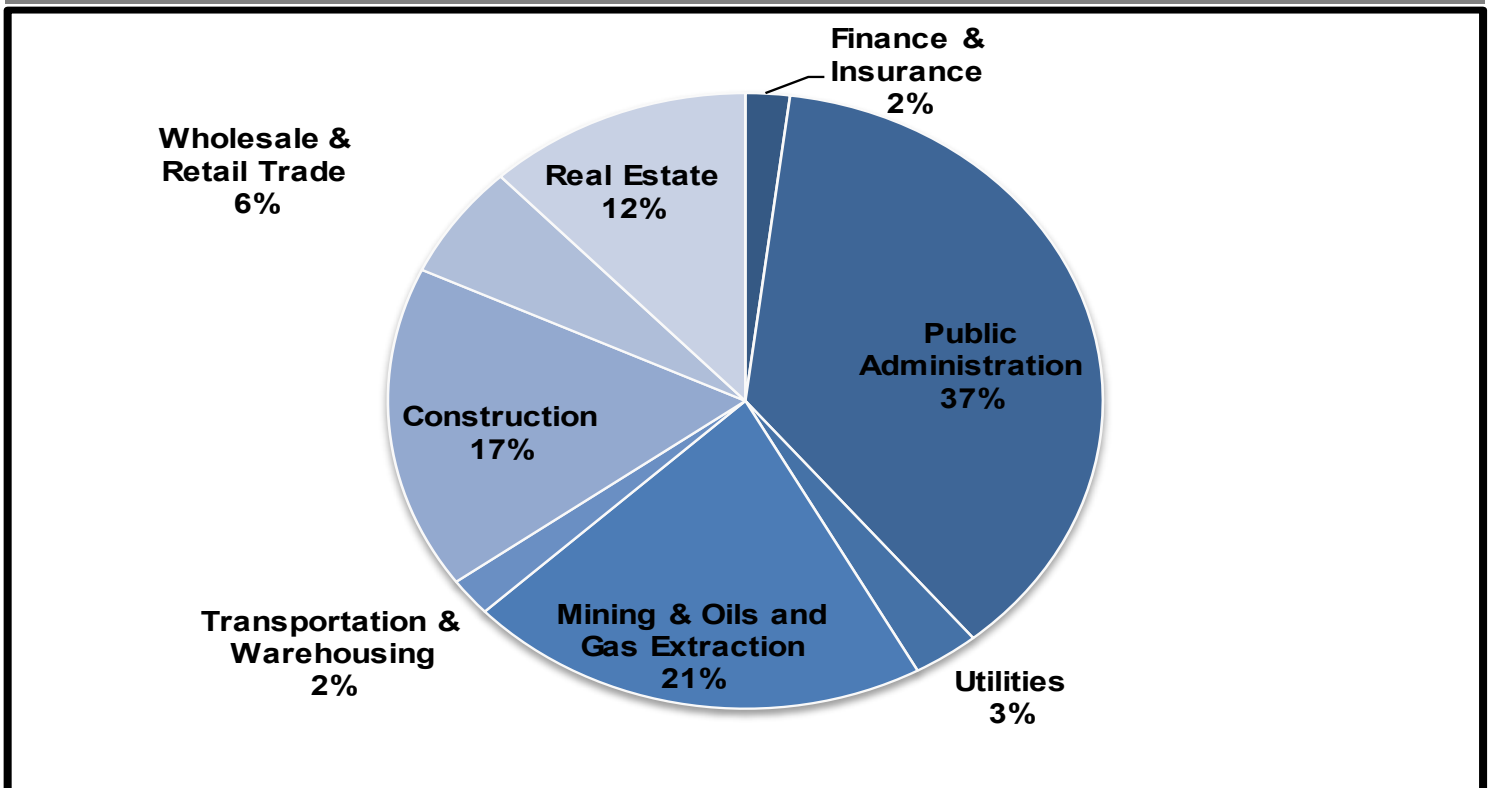
As labour market conditions and employment requirements are constantly changing, it is recommended that you speak with potential employers, career development officers, teachers and parents before making career decisions.

Who is Hiring?

The government is the single biggest employer in the territory. Today, about 60% of all people employed in Nunavut work in the public sector in the territorial or federal government. This sector offers a wide variety of employment opportunities including administrative, environmental, technical, financial, health and social services.

The remaining 40% of Nunavut's labour force is employed in the private sector (35%) or are self-employed (5%). The most recent economic data indicate that the mining and construction industries are the most rapidly expanding sectors within Nunavut's economy. Both of these industries offer challenging employment opportunities in a broad range of occupations, including the trades, transportation and administration.

Which industries make up Nunavut's economy?



Source: Statistics Canada, Gross Domestic Product at basic prices, CANSIM Table #379-0028, December 2015

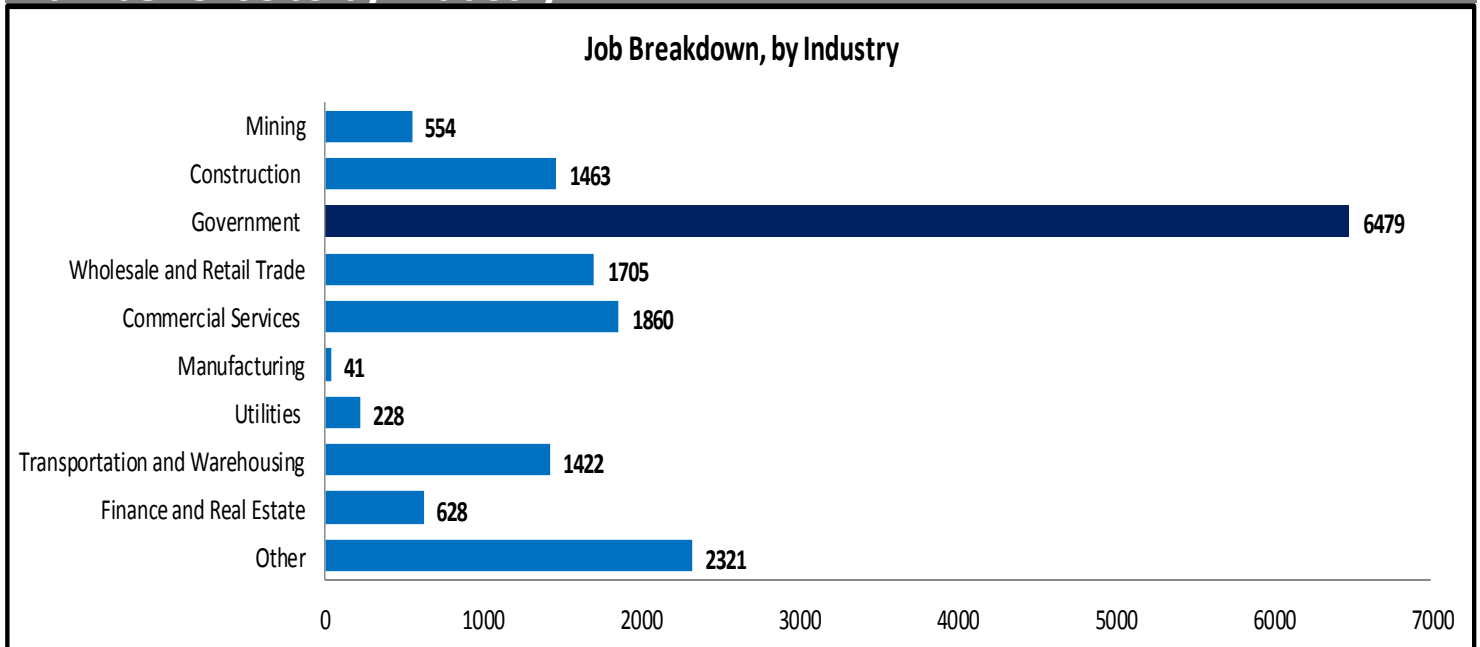
*Public administration includes educational and health services

Where are the Jobs?

The majority of the territory's employment opportunities are based in the capital city of Iqaluit. As of 2011, 57.6 per cent of Nunavut's working population was employed in the Qikiqtaaluk region, 26.1 per cent employed in the Kivalliq region and 16.3 per cent was employed in the Kitikmeot.

As you read through this guide, keep in mind that some occupations can be found in communities throughout the territory, while other employment opportunities are concentrated in the capital city of Iqaluit.

Number of Jobs by Industry

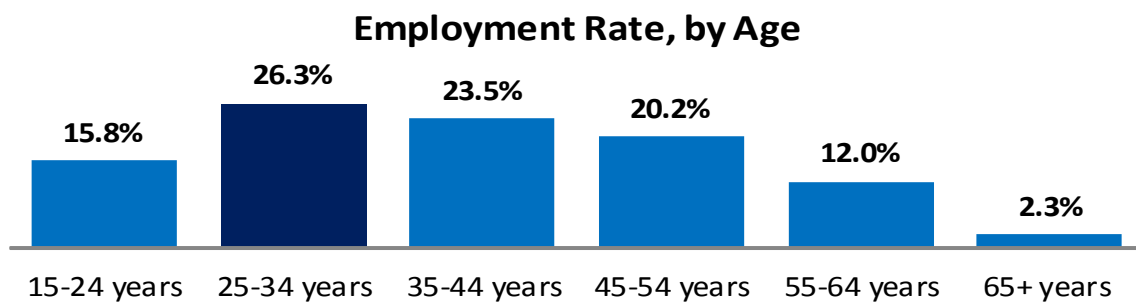


Source: Conference Board of Canada, Territorial Forecast, 2016

Who is Working?

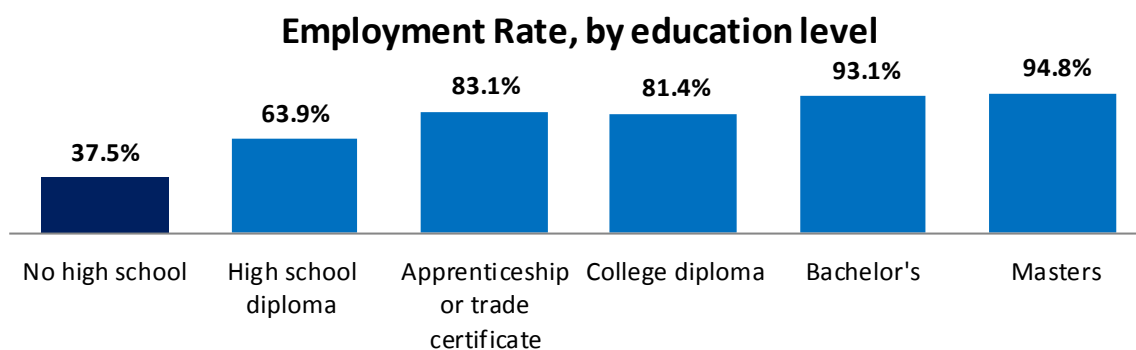
The employment rate, defined as the percentage of the labour force that is employed, shows the percentage of Nunavummiut, aged 15 and over, who are working for pay. As of 2011, adults between the ages of 25 and 34 years old had the highest employment rate in the territory at 26.3 per cent followed closely by adults between the ages of 35 and 44 at 23.5 per cent.

Excluding adults over the age of 65, Nunavummiut between the ages of 55 and 64 and youth aged 15 to 24 had the lowest employment rates in the territory at 12.0 per cent and 15.8 per cent, respectively.



Source: Statistics Canada, National Household Survey, 2011

In Nunavut's increasingly skilled economy, a high school diploma is becoming a basic requirement to getting a job. Statistics show that Nunavummiut with a high school diploma are employed at higher rates than those without a diploma. In fact, a full two-thirds of the jobs featured in this guide require at least a college diploma or university degree.



Source: Statistics Canada, National Household Survey, 2011

MANAGEMENT OCCUPATIONS

Senior Government Managers and Officials (0012)

AT A GLANCE

Average Hourly Wage
\$71.70

Certification Requirement
Not Regulated

Job Prospects
Good

Educational Requirements

Completion of a diploma or degree in public administration or related discipline is usually required

Wage source: Statistics Canada, Job Bank

What They Do:

Senior government managers and officials plan, direct, control and evaluate the major activities of provincial, territorial and federal departments.

Main Duties:

- Recommend policies and actions to local departments;
- Manage the day-to-day operations of the department, including supervising staff and purchasing supplies;
- Prepare budgets and manage finances;
- Carry out government's directives and policies.

Skills and Abilities:

- An ability to read and interpret legislation, by-laws and statutes;
- Strong leadership and management skills;
- An ability to mediate conflict and establish consensus;
- An understanding of finance and accounting principles and procedures;
- Effective stress management skills.

How Do I Get There?

- Completion of a diploma or degree in public or business administration, finance or related discipline is usually required;
- Several years' management and community leadership experience is usually required;
- A criminal record check is usually required;
- An accounting designation may be required.

Also Known in Government of Nunavut As:

Assistant Deputy Minister, Executive Director, Deputy Minister, Senior Administrative Officer and President

Where Do They Work?

Senior government managers and officials are employed in **Arviat, Baker Lake, Cambridge Bay, Iqaluit, Pond Inlet, Rankin Inlet and Ottawa.**

MANAGEMENT OCCUPATIONS

Facility Operation and Maintenance Managers (0714)

AT A GLANCE

Average Hourly Wage
\$48.00

Certification Requirement
Not Regulated

Job Prospects
Good

Educational Requirements

Completion of a diploma or degree in business administration or related discipline is usually required

Wage source: Government of Nunavut

What They Do:

Facility managers plan, organize, direct, control and evaluate the operations of commercial, transportation and recreation facilities.

How Do I Get There?

- Completion of a diploma or degree in business administration, finance or related discipline is usually required;
- Several years' supervisory experience in facility operations or maintenance is usually required.

Main Duties:

- Oversee the leasing of space in the facility and the included real estate;
- Plan, organize and direct administrative services such as signage, cleaning, maintenance, parking, security and snow removal;
- Develop and implement schedules and procedures for safety inspections and preventive maintenance programs.

Skills and Abilities:

- An ability to work effectively in a team environment;
- An ability to work effectively with patrons and clients;
- Time management skills;
- A willingness to acquire a broad range of skills.

Where Do They Work?

Community level data not available

MANAGEMENT OCCUPATIONS

School Principals and Administrators of Elementary and Secondary Education (0422)

AT A GLANCE

Average Hourly Wage
\$36.00 - \$55.00

Certification Requirement
Regulated

Job Prospects
Good

Educational Requirements
Completion of a bachelor's degree in education is required

Wage source: Government of Nunavut

What They Do:

School principals plan, organize, direct, control and evaluate the activities of teachers and other staff of an elementary or secondary school. They are employed in schools across the territory.

Main Duties:

- Coordinate teaching activities;
- Plan, organize, direct, control and evaluate the activities of teachers and support staff;
- Review programs to ensure conformance with territorial standards;
- Manage the school and be responsible for its operation, administration and organization.

Skills and Abilities:

- Effective communication in all formats;
- Strong organizational and planning skills required to effectively deploy school resources;
- The ability to mediate conflict and establish consensus;
- The ability to work in a cross cultural and inclusive learning environment.

How Do I Get There?

- A bachelor's degree in education is required;
- A master's degree in education may be required;
- A Nunavut Teaching Certificate is required;
- Certificate of Eligibility as a Principal or Vice-Principal is required;
- Complete the Certificate of Educational Leadership in Nunavut (CELN) within three years of hire;
- A criminal record check is usually required.

Also Known in Government of Nunavut As:

Principal and Assistant Principal

Where Do They Work?

School principals and administrators are employed in **Arctic Bay, Arviat, Baker Lake, Cambridge Bay, Cape Dorset, Chesterfield Inlet, Clyde River, Coral Harbour, Gjoa Haven, Grise Fiord, Hall Beach, Igloolik, Iqaluit, Kimmirut, Kugaaruk, Kugluktuk, Naujaat, Pangnirtung, Pond Inlet, Qikiqtarjuaq, Rankin Inlet, Resolute Bay, Sanikiluaq, Taloyoak and Whale Cove.**

MANAGEMENT OCCUPATIONS

Managers in Social, Community and Correctional Services (0423)

AT A GLANCE

Average Hourly Wage
\$48.00 - \$56.00

Certification Requirement
Not Regulated

Job Prospects
Good

Educational Requirements

Completion of a diploma or degree in business administration or related discipline is usually required

Wage source: Government of Nunavut

What They Do:

Managers in this group plan, organize, direct, control and evaluate the programs and activities of social service and community agencies, correctional institutions, counselling departments and non-governmental organizations.

Main Duties:

- Plan, organize, direct, control and evaluate the delivery of social and community service programs such as income maintenance, children's aid and emergency housing services;
- Plan, administer and control budgets for programs, equipment and support services;
- Participate in policy development for management committees and working groups.

Skills and Abilities:

- Effective oral and written communication skills;
- Strong organizational and planning skills;
- An ability to mediate conflict;
- An ability to work in a cross cultural environment;
- Strong interpersonal skills.

How Do I Get There?

- Completion of a diploma or degree in business administration, social science or related discipline is usually required;
- Several years' experience in related field is usually required;
- A criminal record check is usually required.

Also Known in Government of Nunavut As:

Director, Warden, and Manager

Where Do They Work?

Managers in social, community and correctional services are employed in **Cambridge Bay, Iqaluit, Kugluktuk, Pangnirtung, Pond Inlet and Rankin Inlet.**

MANAGEMENT OCCUPATIONS

Construction Managers (0711)

AT A GLANCE

Average Hourly Wage
\$45.00 - \$57.00

Certification Requirement
Not Regulated

Job Prospects
Good

Educational Requirements

Completion of a diploma or degree in construction or a degree in engineering is usually required

Wage source: Government of Nunavut

What They Do:

Construction managers plan, organize, direct, control and evaluate the activities of a construction company or a construction department within a company. They are employed by residential, commercial and industrial construction companies and by government departments.

Main Duties:

- Plan, organize, direct, control and evaluate construction projects from start to finish according to schedule, specifications and budget;
- Prepare and submit construction project budget estimates;
- Prepare contracts and negotiate revisions, changes and additions with architects, consultants, clients, suppliers and subcontractors.

Skills and Abilities:

- Excellent project management skills;
- Good oral and written communication skills;
- Good problem solving and decision making skills;
- Good math and numeracy skills.

How Do I Get There?

- Completion of a degree in engineering is usually required;
- A master's degree in project management may be required;
- Several years' experience in the construction industry, including experience as a construction supervisor is usually required;
- Professional engineering status or construction trade certification may be required by some employers.

Also Known in Government of Nunavut As:

Project Manager

Where Do They Work?

Community level data not available

MANAGEMENT OCCUPATIONS

Financial Managers (0111)

AT A GLANCE

Average Hourly Wage
\$51.00 - \$73.00

Certification Requirement
Not Regulated

Job Prospects
Good

Educational Requirements

Completion of a degree in business administration, economics or related field is usually required

Wage source: Government of Nunavut

What They Do:

Financial managers plan, organize, direct, control and evaluate the operation of financial and accounting departments. They are employed in financial and accounting departments in companies throughout the public and private sector.

Main Duties:

- Plan, organize, direct, control and evaluate the operation of an accounting, audit or other financial department;
- Develop and implement financial policies, systems and procedures of an establishment;
- Prepare and co-ordinate the preparation of financial statements, summaries and other cost-benefit analyses and financial management reports.

Skills and Abilities:

- An ability to understand complex financial documents such as insurance policies, pension plans, and tax regulations;
- A willingness to keep up to date and consider new approaches to problem-solving;
- Good listening and communication skills.

How Do I Get There?

- Completion of a bachelor's degree in business administration, economics, commerce or a related field is required;
- A master's degree in business administration (concentration in finance) may be required;
- Several years of experience in accounting, auditing, budgeting, financial planning and analysis are required;
- Chartered Professional Accountant (CPA) designation may be required

Also Known in Government of Nunavut As:

Executive Director, Director, and Manager

Where Do They Work?

Financial managers are employed in **Arviat, Baker Lake, Cambridge Bay, Cape Dorset, Clyde River, Igloolik, Iqaluit, Kugluktuk, Pangnirtung, Pond Inlet and Rankin Inlet.**

BUSINESS, FINANCE AND ADMINISTRATION OCCUPATIONS

Human Resources Professionals (1121)

AT A GLANCE

Average Hourly Wage
\$37.00 - \$39.00

Certification Requirement
Not Regulated

Job Prospects
Good

Educational Requirements

Completion of a degree or diploma in human resources management is usually required

Wage source: Government of Nunavut

What They Do:

Human resources professionals develop, implement and evaluate human resources and labour relation policies, programs and procedures and advise managers and employers on human resources matters. They are employed throughout the public and private sectors.

Main Duties:

- Hire and oversee training of staff;
- Co-ordinate employee performance appraisal programs;
- Maintain human resources information and related records systems;
- Mediate labour disputes and grievances and provide advice on employee relations;
- Research and prepare occupational classifications, job descriptions and salary scales.

Skills and Abilities:

- Sensitivity and the ability to keep employee information confidential;
- The ability to communicate well with people in person and in writing;
- Tact and diplomacy;
- Strong interpersonal skills.

How Do I Get There?

- Completion of a secondary school diploma is required;
- Completion of a college diploma or university degree in human resources management may be required.

Also Known in Government of Nunavut As:

Human Resources Officer and Training & Development Consultant

Where Do They Work?

Human resources professionals are employed in **Arctic Bay, Arviat, Baker Lake, Cambridge Bay, Chesterfield Inlet, Cape Dorset, Clyde River, Coral Harbour, Gjoa Haven, Grise Fiord, Hall Beach, Igloolik, Iqaluit, Kimmirut, Kugaaruk, Kugluktuk, Naujaat, Pangnirtung, Pond Inlet, Qikiqtarjuaq, Rankin Inlet, Resolute Bay, Sanikiluaq, Taloyoak and Whale Cove.**

BUSINESS, FINANCE AND ADMINISTRATION OCCUPATIONS

Bookkeepers (1311)

AT A GLANCE

Average Hourly Wage
\$37.00 - \$40.00

Certification Requirement
Not Regulated

Job Prospects
Good

Educational Requirements

Completion of a degree or diploma in business administration or related field is usually required

Wage source: Government of Nunavut

What They Do:

Bookkeepers maintain complete sets of books, keep records of accounts, verify the procedures used for recording financial transactions and provide personal bookkeeping services. They are employed throughout the public and private sectors.

Main Duties:

- Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems;
- Post journal entries and reconcile accounts, prepare trail balance of books, maintain general ledgers and prepare financial statements;
- Calculate and prepare cheques for payroll, utility, tax and other bills;
- Prepare tax returns and perform other personal bookkeeping services.

Skills and Abilities:

- Excellent project management skills;
- Good oral and written communication skills;
- Good problem solving and decision making skills;
- Good math and numeracy skills.

How Do I Get There?

- Completion of a secondary school diploma is required;
- Completion of a college diploma in accounting, bookkeeping or related field may be required.

Also Known in Government of Nunavut As:

Finance Officer and Finance Analyst

Where Do They Work?

Bookkeepers are employed in **Arctic Bay, Arviat, Baker Lake, Cambridge Bay, Chesterfield Inlet, Cape Dorset, Clyde River, Coral Harbour, Gjoa Haven, Grise Fiord, Hall Beach, Igloolik, Iqaluit, Kimmirut, Kugaaruk, Kugluktuk, Naujaat, Pangnirtung, Pond Inlet, Qikiqtarjuaq, Rankin Inlet, Resolute Bay, Sanikiluaq, Taloyoak and Whale Cove.**

BUSINESS, FINANCE AND ADMINISTRATION OCCUPATIONS

Accounting and Related Clerks (1431)

AT A GLANCE

Average Hourly Wage
\$32.00

Certification Requirement
Not Regulated

Job Prospects
Good

Educational Requirements
Completion of a secondary school diploma is usually required

Wage source: Government of Nunavut

What They Do:

Accounting and related clerks calculate, prepare and process bills, invoices, accounts payable and receivable, budgets and other financial records according to established procedures. They are employed throughout the public and private sectors.

Main Duties:

- Calculate, prepare and issue documents related to accounts such as bills, invoices, inventory reports, account statements and other financial statements using computerized and manual systems;
- Code, total, batch, enter, verify and reconcile transactions such as accounts payable and receivable, payroll, purchase orders, cheques and bank statements.

Skills and Abilities:

- Work with numbers quickly and accurately;
- Analyze and proofread data;
- Concentrate for extended periods of time and pay close attention to detail but also switch back and forth between tasks;
- Work independently on routine tasks.

How Do I Get There?

- Completion of a secondary school diploma is required;
- Completion of a college courses certified by the Certified General Accountants Association of Canada or the Canadian Securities Institute may be required;
- Some accounting clerks must be bondable.

Also Known in Government of Nunavut As:

Finance Clerk, Income Assistance Worker and Accounting Clerk

Where Do They Work?

Accounting and related clerks are employed in **Arctic Bay, Arviat, Baker Laker, Cambridge Bay, Cape Dorset, Clyde River, Gjoa Haven, Igloolik, Iqaluit, Kugluktuk, Pangnirtung, Pond Inlet, Qikiqtarjuaq, Rankin Inlet, Sanikiluaq and Whale Cove.**

BUSINESS, FINANCE AND ADMINISTRATION OCCUPATIONS

Other Financial Officers (1114)

AT A GLANCE	Average Hourly Wage \$40.00 - \$45.00	Certification Requirement Not Regulated	Job Prospects Good
	Educational Requirements Completion of a degree in business administration, economics or related field is usually required		

Wage source: Government of Nunavut

What They Do:

This group includes financial planners, financial examiners and inspectors, financial investigators, financial underwriters, mortgage brokers and trust officers. They are employed by banks, governments, or they may be self-employed.

Main Duties:

- Develop personal financial plans for clients covering cash management, finances, insurance coverage, investments, retirement and estate planning;
- Review and examine banks, trust companies, pension funds and other financial services and institutions to ensure compliance with governing legislation and regulations.

Skills and Abilities:

- The ability to understand complex financial documents such as wills, insurance policies, pension plans, financial statements and tax regulations;
- Respect for client confidentiality;
- Good listening and communication skills.

How Do I Get There?

- Completion of a bachelor's degree in business administration, commerce, economics or related field is usually required;
- Various training programs and courses are offered by financial institutes and organizations, such as the Canadian Securities Institute, Institute of Canadian Bankers, Institute of Chartered Financial Analysts, Investment Funds Institute, Canadian Institute of Financial Planning and Trust Companies of Canada, may be required.

Also Known in Government of Nunavut As:

Senior Financial Advisor and Business Analyst

Where Do They Work?

Community level data not available

BUSINESS, FINANCE AND ADMINISTRATION OCCUPATIONS

Administrative Officers (1221)

AT A GLANCE

Average Hourly Wage
\$32.00

Certification Requirement
Not Regulated

Job Prospects
Good

Educational Requirements
Completion of a secondary school diploma is usually required

Wage source: Government of Nunavut

What They Do:

Administrative officers oversee and implement administrative procedures, establish work priorities and conduct analysis of administrative operations.

Main Duties:

- Oversee and coordinate office administrative procedures and review, evaluate and implement new procedures;
- Establish work priorities, delegate work to office support staff and ensure deadlines are met and procedures are followed;
- Oversee administrative operations related to budgeting, contracting and project planning.

Skills and Abilities:

- Effective oral and written communication;
- Good interpersonal skills;
- An ability to work independently and as part of a team;
- Good organizational and time management skills.

How Do I Get There?

- Completion of a secondary school diploma is usually required;
- Completion of a college diploma or degree in business administration, human resources or related field may be required.

Also Known in Government of Nunavut As:

Government Liaison Officer and Coordinator

Where Do They Work?

Administrative officers are employed in **Arctic Bay, Arviat, Baker Lake, Cambridge Bay, Cape Dorset, Chesterfield Inlet, Clyde River, Coral Harbour, Gjoa Haven, Grise Fiord, Hall Beach, Igloolik, Iqaluit, Kimmirut, Kugaaruk, Kugluktuk, Nauyasat, Pangnirtung, Pond Inlet, Qikiqtarjuaq, Rankin Inlet, Resolute Bay, Sanikiluaq, Taloyoak and Whale Cove.**

BUSINESS, FINANCE AND ADMINISTRATION OCCUPATIONS

Administrative Assistants (1241)

AT A GLANCE

Average Hourly Wage

\$28.00

Certification Requirement

Not Regulated

Job Prospects

Good

Educational Requirements

Completion of a secondary school diploma is usually required

Wage source: Government of Nunavut

What They Do:

Administrative assistants perform a variety of administrative duties in support of managerial and professional employers. They are employed throughout the private and public sectors.

Main Duties:

- Prepare, edit and proofread correspondence, invoices, presentations, reports;
- Open and distribute incoming regular and electronic mail and other material;
- Order office supplies and maintain inventory;
- Record and prepare minutes of meetings;
- Answer telephone and electronic enquires and relay telephone calls and messages

Skills and Abilities:

- Effective oral and written communication;
- Good interpersonal skills;
- An ability to work independently and as part of a team;
- Good organizational and time management skills.

How Do I Get There?

- Completion of a secondary school diploma is usually required;
- Completion of a program for administrative assistants or secretaries may be required;
- On-the-job training is usually provided

Also Known in Government Nunavut As:

Secretary, Executive Secretary and Clerk

Where Do They Work?

Administrative assistants are employed in **Arctic Bay, Arviat, Baker Lake, Cambridge Bay, Cape Dorset, Chesterfield Inlet, Clyde River, Coral Harbour, Gjoa Haven, Grise Fiord, Hall Beach, Igloolik, Iqaluit, Kimmirut, Kugaaruk, Kugluktuk, Nauyasat, Pangnirtung, Pond Inlet, Qikiqtarjuaq, Rankin Inlet, Resolute Bay, Sani-kiluaq, Taloyoak and Whale Cove.**

BUSINESS, FINANCE AND ADMINISTRATION OCCUPATIONS

Property Administrators (1224)

AT A GLANCE

Average Hourly Wage
\$45.00

Certification Requirement
Not Regulated

Job Prospects
Good

Educational Requirements
Completion of a secondary school diploma is usually required

Wage source: Government of Nunavut

What They Do:

Property administrators perform administrative duties and co-ordinate activities related to the management and rental of investment property and real estate on behalf of property owners. They are employed by property development companies and by government.

Main Duties:

- Negotiate or approve rental or lease of various properties and ensure that terms of lease agreement are met;
- Co-ordinate the implementation of repairs, maintenance and renovations carried out on buildings and monitor progress and cost of work for property owners;

Skills and Abilities:

- Effective oral and written communication;
- The ability to work effectively with a wide variety of people including owners, staff, contractors, tenants and local police;
- Knowledge of basic accounting principles and the ability to read financial statements;
- Excellent organization and time management skills.

How Do I Get There?

- Completion of a secondary school diploma is required;
- Completion of training courses in property management or real estate may be required;
- Several years of administrative experience is usually required.

Also Known in Government of Nunavut As:

Property Manager

Where Do They Work?

Property administrators are employed in **Arctic Bay, Arviat, Baker Lake, Cambridge Bay, Cape Dorset, Chesterfield Inlet, Clyde River, Coral Harbour, Gjoa Haven, Grise Fiord, Hall Beach, Igloolik, Iqaluit, Kimmirut, Kugaaruk, Kugluktuk, Naujaat, Pangnirtung, Pond Inlet, Qikiqtarjuaq, Rankin Inlet, Resolute Bay, Sanikiluaq, Taloyoak and Whale Cove.**

BUSINESS, FINANCE AND ADMINISTRATION OCCUPATIONS

Shippers and Receivers (1521)

AT A GLANCE

Average Hourly Wage
\$29.40

Certification Requirement
Not Regulated

Job Prospects
Good

Educational Requirements
Completion of a secondary school diploma is usually required

Wage source: Government of Nunavut

What They Do:

Shippers and receivers ship, receive and record the movement of parts, supplies, materials, equipment and stock to and from an establishment. They are employed in the public sector and by retail and wholesale establishments, manufacturing companies, and other commercial and industrial establishments.

Main Duties:

- Determine method of shipment and arrange shipping, prepare bills of lading, custom forms, invoices and other shipping documents;
- Assemble containers and crates, record contents manually or by computer, pack goods to be shipped and affix identifying information;
- Oversee loading and unloading of goods from trucks or other conveyances;
- Inspect and verify incoming goods against invoices or other documents, record shortages and reject damaged goods.

Skills and Abilities:

- Effective oral and written communication;
- Good interpersonal skills;
- An ability to work independently and as part of a team.
- Good organizational and time management skills.

How Do I Get There?

- Completion of a secondary school diploma is required;
- Completion of a related clerical occupation or as a warehouse worker may be required;
- A driver's license may be required;
- A forklift certificate may be required.

Also Known in Government of Nunavut As:

Warehouse Assistant

Where Do They Work?

Community level not available

NATURAL AND APPLIED SCIENCES AND RELATED OCCUPATIONS

Conservation and Fishery Officers (2224)

AT A GLANCE

Average Hourly Wage

\$45.00

Certification Requirement

Not Regulated

Job Prospects

Good

Educational Requirements

Completion of a college diploma in environmental conservation or related field is required

Wage source: Government of Nunavut

What They Do:

Conservation and fishery officers manage resources, visitor services, maintenance and recreation in territorial parks and enforce territorial and federal regulations established for the protection of fish, wildlife and other natural resources. They are employed by the territorial and federal government.

Main Duties:

- Issue licenses and permits to the general public;
- Generate public awareness of the content, meaning and purpose of government legislation;
- Conduct investigations of alleged violations;
- Enforcing Territorial Parks Act;
- Inspecting and monitoring facilities;
- Responding to and cleaning up spills of containments.

Skills and Abilities:

- An interest in nature and concern for the environment;
- Good health and physical conditioning;
- The ability to remain in stressful situations;
- Good oral and written communication skills.

How Do I Get There?

- Completion of a college diploma in environmental conservation or related field is required;
- Valid driver's license required to drive trucks, snowmobiles, ATV and boats;
- Criminal records check required;
- Valid Firearms Acquisition Certificate (FAC) and Standard First Aid certificate required.

Also Known in Government of Nunavut As:

Conservation Officer and Wildlife Officer

Where Do They Work?

Conservation and fishery officers are employed in **Arctic Bay, Arviat, Baker Lake, Cambridge Bay, Cape Dorset, Chesterfield Inlet, Clyde River, Coral Harbour, Gjoa Haven, Grise Fiord, Hall Beach, Igloolik, Iqaluit, Kimmirut, Kugaa-ruk, Kugluktuk, Naujaat, Pangnirtung, Pond Inlet, Qikiqtarjuaq, Rankin Inlet, Resolute Bay, Sanikiluaq, Taloyoak and Whale Cove.**

HEALTH OCCUPATIONS

Registered Nurses (3012)

AT A GLANCE

Average Hourly Wage
\$45.00 - \$49.00

Certification Requirement
Regulated

Job Prospects
Good

Educational Requirements

Completion of a university degree, college diploma or other approved registered nursing program is required

Wage source: Government of Nunavut

What They Do:

Registered nurses provide direct nursing care to patients, deliver health education programs and provide consultative services regarding issues relevant to the practice of nursing. They are employed in a variety of settings including hospitals, nursing homes, extended care facilities and community based agencies.

Main Duties:

- Assess patients to identify appropriate nursing interventions;
- Collaborate with members of an interdisciplinary health team to plan, implement, coordinate and evaluate patient care;
- Monitor, assess, address, document and report symptoms and changes in patients' conditions.

Skills and Abilities:

- Effective oral and written communication;
- Patience, understanding and a caring attitude;
- Problem solving and critical thinking skills;
- Good judgement and the ability to make decisions quickly, especially in stressful situations;
- General good health.

How Do I Get There?

- Completion of a diploma, degree or other approved registered nursing program is required;
- Registration with the Registered Nurses Association of Northwest Territories and Nunavut is required;
- Criminal record check is required;
- Additional training and a master's degree is usually required to specialize in specific areas of nursing.

Also Known in Government of Nunavut As:

Community Health Nurse, Registered Nurse In-patient Care, and Public Health Nurse

Where Do They Work?

Registered nurses are employed in **Arctic Bay, Arviat, Baker Lake, Cambridge Bay, Cape Dorset, Chesterfield Inlet, Clyde River, Coral Harbour, Gjoa Haven, Grise Fiord, Hall Beach, Igloolik, Iqaluit, Kimmirut, Kugaaruk, Kugluktuk, Pangnirtung, Pond Inlet, Naujaat, Qikiqtarjuaq, Rankin Inlet, Resolute Bay, Sanikiluaq, Taloyoak and Whale Cove.**

Social and Community Service Workers (4212)

AT A GLANCE	Average Hourly Wage \$41.00	Certification Requirement Regulated	Job Prospects Good
	Educational Requirements Completion of a diploma or degree in social work is required		
			<i>Wage source: Government of Nunavut</i>

What They Do:

Social and community service workers administer and implement a variety of social assistance programs and community services, including child welfare, adoption and probation services. They are employed primarily by the public sector.

Main Duties:

- Child protection services;
- Coordinating adoptions and foster home programs;
- Provide general counseling services;
- Crisis intervention;
- Family violence response;
- Probation services

Skills and Abilities:

- Ability to read and write professional reports;
- Cultural sensitivity and awareness;
- An understanding of human development basics, crisis intervention and program development;
- An ability to assess issues and situations, interview client and facilitate change.

How Do I Get There?

- Completion of a college diploma or bachelor in social work is required;
- Completion of on-the-job statutory training is required to obtain and maintain a Child and Family Services Statutory Appointment in Nunavut;
- A criminal records check is required;
- A class 5 driver's license or ability to get one.

Also Known in Government of Nunavut As:

Community Social Services Worker (CSSW), Community Wellness Counsellor, and Mental Health Outreach Worker

Where Do They Work?

Social and community service workers are employed in **Arctic Bay, Arviat, Baker Lake, Cambridge Bay, Cape Dorset, Chesterfield Inlet, Clyde River, Coral Harbour, Gjoa Haven, Grise Fiord, Hall Beach, Igloolik, Iqaluit, Kimmirut, Kugaaruk, Kugluktuk, Pangnirtung, Pond Inlet, Nauyasat, Qikiqtarjuaq, Rankin Inlet, Resolute Bay, Sanikiluaq, Taloyoak and Whale Cove.**

College and other Vocational Instructors (4021)

AT A GLANCE

Average Hourly Wage
\$43.00 - \$48.00

Certification Requirement
Not Regulated

Job Prospects
Good

Educational Requirements

Completion of a diploma, degree or demonstrated expertise in the field of instruction is required

Wage source: Government of Nunavut

What They Do:

This unit group includes instructors who teach applied arts, academic, technical and vocational subjects to students at community colleges and learning centers. This unit group also includes trainers who are employed by private training establishments, companies, community agencies and governments to deliver internal training or development courses.

Main Duties:

- Teach students using a systematic plan of lectures, demonstrations, discussion groups, laboratory work, case studies, field assignments and independent or group projects;
- Develop curriculum and prepare teaching materials and outlines for courses;
- Prepare, administer and mark tests and papers to evaluate students' progress.

Skills and Abilities:

- Good oral and written communication;
- A desire to share knowledge with others and meet adult student needs;
- Enthusiasm for their subject or skill area;
- An ability to identify with students' aspirations and offer sound advice.

How Do I Get There?

- A bachelor's degree, a college diploma or demonstrated expertise in the field of instruction is required;
- A master's degree in the field of instruction may be required;
- A certificate, diploma or degree in adult education may be required;
- For instructors of trades, completion of apprenticeship training and industry or trade certification are required.

Also Known in Government of Nunavut As:

Adult Educator and Instructor

Where Do They Work?

College and other vocational instructors are employed in **Arctic Bay, Arviat, Baker Lake, Cambridge Bay, Cape Dorset, Chesterfield Inlet, Clyde River, Coral Harbour, Gjoa Haven, Grise Fiord, Hall Beach, Igloolik, Iqaluit, Kimmirut, Kugaaruk, Kugluktuk, Pangnirtung, Pond Inlet, Nauyasat, Qikiqtarjuaq, Rankin Inlet, Resolute Bay, Sanikiluaq, Taloyoak and Whale Cove.**

Elementary and Secondary School Teachers (4032/4031)

AT A GLANCE	Average Hourly Wage \$35.00 - \$54.00	Certification Requirement Regulated	Job Prospects Good
	Educational Requirements Completion of a bachelor's degree in education is required		

Wage source: Government of Nunavut

What They Do:

Elementary and secondary school teachers prepare and teach general subjects such as reading, writing and arithmetic or teach specialized areas.

How Do I Get There?

- Completion of a bachelor's degree in education is required;
- Must be eligible for a Nunavut Teaching Certificate;
- A criminal record check and vulnerable sector check is required.

Main Duties:

- Prepare subject material for presentation to students according to an approved curriculum;
- Assign and correct homework;
- Evaluate progress, determine individual needs of students and discuss results with parents and school officials;
- Prepare and implement remedial programs for students requiring extra help;
- Participate in staff meetings; educational conferences and teacher training workshops.

Skills and Abilities:

- Ability to align instructional strategies to the subject and/or grade level;
- Cross-cultural experience and training;
- Strong community skills;
- Willingness to engage students outside the classroom;
- Ability to integrate local cultural values;
- Ability to build positive working relationships with parents and community.

Where Do They Work?

Elementary and secondary school teachers are employed in **Arctic Bay, Arviat, Baker Lake, Cambridge Bay, Cape Dorset, Chesterfield Inlet, Clyde River, Coral Harbour, Gjoa Haven, Grise Fiord, Hall Beach, Igloolik, Iqaluit, Kimmirut, Kugaaruk, Kugluktuk, Pangnirtung, Pond Inlet, Naujaat, Qikiqtarjuaq, Rankin Inlet, Resolute Bay, Sani-kiluaq, Taloyoak and Whale Cove.**

Early Childhood Educators and Assistants (4214)

AT A GLANCE	Average Hourly Wage \$18.50	Certification Requirement Not Regulated	Job Prospects Good
	Educational Requirements Completion of a college diploma in early childhood education is usually required.		

Wage source: Statistics Canada, Job Bank

What They Do:

Early childhood educators plan, organize and implement programs for children between the ages of infancy and 12 years old. They are employed in child-care centers, daycare centers, kindergartens, schools and other settings where early childhood education services are provided.

Main Duties:

- Develop and implement child-care programs that support and promote physical, cognitive, emotional and social development of children;
- Plan and maintain an environment that protects the health, security and well-being of children;
- Assess the abilities, interests and needs of children and discuss progress or problems with parents.

Skills and Abilities:

- Effective oral and written communication;
- Good interpersonal skills required to work closely with children and parents;
- An ability to use consistent and positive child guidance
- An ability to work in a cross cultural and inclusive learning environment.

How Do I Get There?

- Completion of a diploma in early childhood education is usually required;
- Criminal record check is usually required;
- First aid and CPR certification is usually required.

Where Do They Work?

Community level data not available

Elementary and Secondary School Teacher Assistants (4413)

AT A GLANCE	Average Hourly Wage \$28.00	Certification Requirement Not Regulated	Job Prospects Good
	Educational Requirements Completion of a secondary school diploma is usually required		

Wage source: Government of Nunavut

What They Do:

Elementary and secondary school teacher assistants support students, and assist teachers and counsellors with teaching and non-instructional tasks. They assist in areas of personal care, teaching and behavior management under the supervision of teachers or other child care professionals.

Main Duties:

- Assist students with integration into the classroom and school setting;
- Help students individually or in small groups with assignments;
- Accompany and supervise students during activities in school gymnasiums, libraries, resource centers and on field trips.

Skills and Abilities:

- Effective oral and written communication;
- Good interpersonal skills required to work closely with students;
- The ability to take direction and work independently and effectively in a team environment;
- The ability to keep student information confidential.

How Do I Get There?

- Completion of a secondary school diploma is usually required;
- Criminal record check is usually required.

Also Known in Government of Nunavut As:

Student Support Assistant

Where Do They Work?

Elementary and Secondary School Teacher Assistants are employed in **Arctic Bay, Arviat, Baker Lake, Cambridge Bay, Cape Dorset, Chesterfield Inlet, Clyde River, Coral Harbour, Gjoa Haven, Grise Fiord, Hall Beach, Igloolik, Iqaluit, Kimmirut, Kugaaruk, Kugluktuk, Pangnirtung, Pond Inlet, Nauyasat, Qikiqtarjuaq, Rankin Inlet, Resolute Bay, Sanikiluaq, Taloyoak and Whale Cove.**

OCCUPATIONS IN EDUCATION, LAW, SOCIAL, COMMUNITY AND GOVERNMENT SERVICES

Home Support Workers, Housekeepers and Related Occupations (4412)

AT A GLANCE	Average Hourly Wage \$23.00	Certification Requirement Not Regulated	Job Prospects Good
	Educational Requirements Some secondary school is usually required		

Wage source: Statistics Canada, Job Bank

What They Do:

Home support workers provide personal care and companionship for seniors, persons with disabilities and convalescent clients. Care is provided within the client's residence, in which the home support worker may also reside. Housekeepers perform housekeeping and other home management duties in private households and other non-institutional, residential settings.

Main Duties:

- Administer bedside and personal care to clients such as aid in ambulation, bathing, personal hygiene, and dressing and undressing;
- Plan and prepare meals and special diets, and feed or assist in feeding clients;
- Perform housekeeping and other home management duties under general direction of employer;
- May care for children.

Skills and Abilities:

- The ability to be understanding, patient, gentle and non-judgmental;
- Maturity and dependability;
- Respectfulness to the client's right to privacy and to be treated with dignity;
- Strong organizational and time-management skills.

How Do I Get There?

- Some secondary school education is usually required;
- Home management experience may be required;
- Completion of a training program in care of the elderly, care of persons with disabilities or a related field may be required.

Also Known in Government of Nunavut As:

Home & Community Care Worker, and Continuing Care Worker

Where Do They Work?

Home support workers and housekeepers are employed in **Arctic Bay, Arviat, Baker Lake, Cambridge Bay, Cape Dorset, Chesterfield Inlet, Clyde River, Coral Harbour, Gjoa Haven, Grise Fiord, Hall Beach, Igloolik, Iqaluit, Kimmirut, Kugaaruk, Kugluktuk, Pangnirtung, Pond Inlet, Naujaat, Qikiqtarjuaq, Rankin Inlet, Resolute Bay, Sanikiluaq, Taloyoak and Whale Cove.**

SALES AND SERVICE OCCUPATIONS

Janitors, Caretakers and Building Superintendents (6733)

AT A GLANCE

Average Hourly Wage
\$20.87

Certification Requirement
Not Regulated

Job Prospects
Good

Educational Requirements
Completion of a secondary school diploma may be required

Wage source: Statistics Canada, Job Bank

What They Do:

Janitors, caretakers and building superintendents clean and maintain the interior and exterior of commercial, institutional and residential buildings and their surrounding grounds. They are employed by office and apartment building management companies, educational institutions, health care facilities, and industrial and other establishments.

Main Duties:

- Operate industrial vacuum cleaners to remove scraps, dirt, heavy debris and other refuse;
- Wash windows, interior walls and ceilings;
- Perform other routing maintenance jobs such as painting and drywall repair.

Skills and Abilities:

- The ability to work on their feet for a complete shift while constantly bending, stretching, walking and lifting or moving things;
- The ability to communicate effectively with others.

How Do I Get There?

- Completion of a secondary school diploma may be required;
- Some occupations in this unit group require previous cleaning and maintenance experience;
- On –the-job training is usually provided.

Also Known in Nunavut As:

Custodial Worker and Custodian

Where Do They Work?

Janitors, caretakers and building superintendents are employed in **Arctic Bay, Arviat, Baker Lake, Cambridge Bay, Cape Dorset, Chesterfield Inlet, Clyde River, Coral Harbour, Gjoa Haven, Grise Fiord, Hall Beach, Igloolik, Iqaluit, Kimmirut, Kugaaruk, Kugluktuk, Pangnirtung, Pond Inlet, Naujaat, Qikiqtarjuaq, Rankin Inlet, Resolute Bay, Sanikiluaq, Taloyoak and Whale Cove.**

Plumbers (7251)

AT A GLANCE

Average Hourly Wage
\$30.00 - \$40.00

Certification Requirement
Not Regulated

Job Prospects
Good

Educational Requirements
Completion of a secondary school diploma is usually required

Wage source: Government of Nunavut

What They Do:

Plumbers install, repair and maintain piping systems and fixtures for water supply, drainage, waste, venting or hot liquid heating. In small communities, plumbers generally do a wide variety of plumbing-related jobs such as private sewage disposal systems and water distribution systems. They are employed in maintenance departments of factories, plants and similar establishments, by plumbing contractors, or they may be self-employed.

Main Duties:

- Install, repair and maintain domestic, commercial or industrial plumbing fixtures and systems;
- Locate and mark positions for pipe connections, passage holes and fixtures in walls and floors;
- Cut openings in walls and floors to accommodate pipe and pipe fittings.

Skills and Abilities:

- Excellent mechanical ability;
- Physical strength, stamina and agility;
- The ability to work independently and in a team environment;
- Good math and numeracy skills.

How Do I Get There?

- Completion of secondary school is usually required;
- Applicants must pass a trades entrance exam and find an appropriate employer who is willing to hire and train an apprentice;
- Completion of a four-year apprenticeship program **OR** A combination of over four years' experience in the trade is usually required to be eligible for trade certification;
- Trade certification for plumbers is voluntary in Nunavut;
- Red Seal endorsement is available.

Where Do They Work?

Community level data not available

Carpenters (7271)

AT A GLANCE

Average Hourly Wage
\$30.00 - \$40.00

Certification Requirement
Not Regulated

Job Prospects
Good

Educational Requirements
Completion of a secondary school diploma is usually required

Wage source: Government of Nunavut

What They Do:

Carpenters construct, erect, install, maintain and repair structures and components of structures made of wood, wood substitutes, lightweight steel and other materials. They are employed by construction companies, carpentry contractors and maintenance departments of government or they may be self-employed.

Main Duties:

- Read and interpret blueprints, drawings and sketches to determine specifications and calculate requirements;
- Prepare layouts in conformance to building codes;
- Measure, cut, shape, assemble and join materials made of wood substitutes and other materials;
- Build foundations, install floor beams, lay subflooring and erect walls.

Skills and Abilities:

- The ability to solve arithmetic problems quickly and accurately;
- Manual dexterity;
- Good balance for working on scaffolding;
- Knowledge and use of proper lifting techniques.

How Do I Get There?

- Completion of secondary school is usually required;
- Applicants must pass a trades entrance exam and find an appropriate employer who is willing to train and hire them;
- Completion of a four-year apprenticeship program **OR** A combination of over four years' experience in the trade is usually required to be eligible for trade certification;
- Trade certification for carpenters is voluntary in Nunavut;
- Red Seal endorsement is available.

Where Do They Work?

Community level data not available

TRADES, TRANSPORT AND EQUIPMENT OPERATORS AND RELATED OCCUPATIONS

Electricians (7241)

AT A GLANCE

Average Hourly Wage
\$40.00 - \$50.00

Certification Requirement
Regulated

Job Prospects
Good

Educational Requirements
Completion of a secondary school diploma is usually required

Wage source: Government of Nunavut

What They Do:

Electricians lay out, assemble, install, test, troubleshoot and repair electrical wiring, fixtures, control devices and related equipment in buildings and other structures. They are employed by electrical contractors and maintenance departments of building and other establishments or they may be self-employed.

Main Duties:

- Read and interpret drawings, circuit diagrams and electrical code specifications to determine wiring and layouts for new or existing installations;
- Install, repair and replace lighting fixtures and electrical controls and distribution equipment, such as switches, relays and circuit breaker panels;
- Splice, join and connect wire to fixtures and components to form circuits.

Skills and Abilities:

- The ability to solve arithmetic problems quickly and accurately;
- A mechanical ability;
- Physical strength and stamina;
- An ability to do precise work;
- The ability to distinguish colours and work with colour-coded wiring.

How Do I Get There?

- Completion of secondary school is usually required;
- Applicants must pass a trades entrance exam and find an appropriate employer who is willing to hire and train an apprentice;
- Completion of a four-year apprenticeship program **OR** A combination of over four years' experience in the trade is usually required to be eligible for trade certification;
- Individuals **must** obtain an installation permit issued by the Department of Community and Government Services in Nunavut;
- Red Seal endorsement is available.

Where Do They Work?

Community level data not available

Transport Truck Drivers (7511)

AT A GLANCE

Average Hourly Wage
\$25.00

Certification Requirement
Regulated

Job Prospects
Good

Educational Requirements
Completion of a secondary school diploma is usually required

Wage source: Statistics Canada, Job Bank

What They Do:

Transport truck drivers operate heavy trucks to transport goods and materials over local routes or long distances. They are employed by transportation, manufacturing, mining and moving companies. This group also includes drivers of special purpose trucks and shunters who move trailers to and from loading docks within trucking yards or lots.

Main Duties:

- Operate trucks and maneuver them in tight spaces;
- Routinely inspect brakes, tires, lights and horns;
- Secure loads by using approved methods;
- Keep records of loads delivered and picked up.

Skills and Abilities:

- An ability to use on-board computer devices;
- The ability to remain alert and maintain a high level of concentration;
- A mechanical ability to make minor repairs;
- An ability to react quickly in emergency situations.

How Do I Get There?

- Completion of secondary school is usually required;
- Completion of an accredited driver training course through a vocational school or college may be required;
- A Class 1 license is required to operate semi-trailers and tractor trailers in Nunavut;
- A Class 3 license is required to operate a straight-body truck or a vehicle with three or more axles in Nunavut;
- Transportation of dangerous goods (TDG) certification required for drivers who transport hazardous products of dangerous goods.

Also Known in Nunavut As:

Water Truck Driver

Where Do They Work?

Transport Truck Drivers are employed in **Arctic Bay, Arviat, Baker Lake, Cambridge Bay, Cape Dorset, Chesterfield Inlet, Clyde River, Coral Harbour, Gjoa Haven, Grise Fiord, Hall Beach, Igloolik, Iqaluit, Kimmirut, Kugaaruk, Kugluktuk, Pangnirtung, Pond Inlet, Nauyasat, Qikiqtarjuaq, Rankin Inlet, Resolute Bay, Sanikiluaq, Taloyoak and Whale Cove.**

Heavy Equipment Operators (7521)

AT A GLANCE

Average Hourly Wage
\$27.23

Certification Requirement
Regulated

Job Prospects
Good

Educational Requirements
Completion of a secondary school diploma is usually required

Wage source: Statistics Canada, Job Bank

What They Do:

Heavy equipment operators control earthmoving and construction equipment such as backhoes, loaders, crawler-tractors and graders. Heavy equipment operators are employed by construction, logging and mining companies, contractors and government departments.

How Do I Get There?

- Completion of secondary school is usually required;
- Trade certification for heavy equipment operators is voluntary in Nunavut;
- Red Seal endorsement is available;
- A Class 5 license is required in Nunavut.

Main Duties:

- Operate heavy equipment such as backhoes, bulldozers, loaders and graders to excavate, move, load and grade earth, rock, gravel or other materials during construction and related activities;
- Operate heavy dredging equipment to deepen waterways or reclaim earth fill;
- Operate power shovels to excavate rock, ore or other materials from open-pit mines, strip mines, quarries or construction pits.

Skills and Abilities:

- Excellent eye-hand coordination;
- Excellent physical condition;
- Mechanical ability.

Where Do They Work?

Community level data not available

Public Works and Maintenance Labourers (7621)

AT A GLANCE

Average Hourly Wage
\$20.00 - \$25.00

Certification Requirement
Not Regulated

Job Prospects
Good

Educational Requirements
Completion of a secondary school diploma is usually required

Wage source: Government of Nunavut

What They Do:

Public works and maintenance labourers perform a variety of labouring activities to maintain sidewalks, streets, roads and similar areas. They are employed by public works departments in all levels of government or by private contractors under contract to governments.

Main Duties:

- Clean and maintain streets, roads and public grounds of communities and other areas working as a member of a crew;
- Sweep debris and remove snow from streets, building grounds and other areas;
- Spread sand or salt on roads for snow and ice control;
- Assist in routine maintenance and repair of equipment.

Skills and Abilities:

- Physical strength and stamina;
- Manual dexterity;
- The ability to use proper lifting techniques;
- Driving and operating specialized equipment and vehicles;
- Follow oral and written directions.

How Do I Get There?

- On-the-job training is usually provided.

Also Known in Nunavut As:

Settlement Maintainer, Construction Labourer

Where Do They Work?

Community level data not available

Material Handlers (7452)

AT A GLANCE

Average Hourly Wage
\$23.37

Certification Requirement
Not Regulated

Job Prospects
Good

Educational Requirements
Completion of a secondary school diploma is usually required

Wage source: Statistics Canada, Job Bank

What They Do:

Material handlers handle, move, load and unload materials by hand or using a variety of material handling equipment. They are employed by transportation, storage and moving companies and by a variety of manufacturing and processing companies and retail and wholesale warehouses.

Main Duties:

- Load, unload and move products and materials by hand or using basic material handling equipment;
- Move household appliances and furniture onto and off moving trucks or vans;
- Perform other material handling activities such as counting, weighing, sorting, packing and unpacking.

Skills and Abilities:

- Physical strength and stamina;
- Manual dexterity;
- The ability to use proper lifting techniques;
- Good interpersonal skills required to get along with customers.

How Do I Get There?

- Completion of secondary school is usually required;
- Physical strength is required for manual material handlers who work with heavy materials.

Where Do They Work?

Community level data not available

Taxi Drivers and Chauffeurs (7513)

AT A GLANCE

Average Hourly Wage
\$20.00

Certification Requirement
Regulated

Job Prospects
Good

Educational Requirements
Completion of a secondary school diploma is usually required

Wage source: Statistics Canada, Job Bank

What They Do:

Taxi drivers and chauffeurs drive automobiles to transport passengers from one location to another. Taxi drivers are employed by taxi and other transportation service companies, or they may be self-employed.

How Do I Get There?

- Individuals must obtain a Taxi Vehicle License from the Chief Administrative Officer or his/her designate;
- A Taxi Driver License is required;
- Criminal record check is usually required;

Main Duties:

- Pick up passengers and drive them to destinations;
- Help passengers with luggage;
- Collect flat-rate fares and make change for passengers;
- Maintain contact with taxi dispatch;
- Clean and make minor repairs to vehicles or take vehicles for servicing.

Skills and Abilities:

- Motor coordination, manual dexterity and spatial perception required to safely operate a vehicle;
- Resourcefulness for dealing with difficult passengers.

Where Do They Work?

Taxi Drivers and Chauffeurs are employed in **Arctic Bay, Arviat, Baker Lake, Cambridge Bay, Cape Dorset, Chesterfield Inlet, Clyde River, Coral Harbour, Gjoa Haven, Grise Fiord, Hall Beach, Igloolik, Iqaluit, Kimmirut, Kugaaruk, Kugluktuk, Pangnirtung, Pond Inlet, Naujaat, Qikiqtarjuaq, Rankin Inlet, Resolute Bay, Sanikiluaq, Taloyoak and Whale Cove.**

Hourly Wage Rates of Occupations In Demand

Occupation	Hourly Wage	Certification Requirement	Educational Requirement
Senior Government Managers and Officials	\$71.70	Not Regulated	College Diploma or University Degree
Facility Operation and Maintenance Managers	\$48.00	Not Regulated	College Diploma or University Degree
School Principals and Administrators of Elementary and Secondary Education	\$36.00 - \$55.00	Regulated	Bachelor of Education
Managers in Social, Community and Correctional Services	\$48.00 - \$56.00	Not Regulated	College Diploma or University Degree
Construction Managers	\$45.00 - \$57.00	Not Regulated	College Diploma or University Degree
Financial Managers	\$51.00 - \$73.00	Not Regulated	College Diploma or University Degree
Human Resources Professionals	\$37.00 - \$39.00	Not Regulated	College Diploma or University Degree
Bookkeepers	\$37.00 - \$40.00	Not Regulated	College Diploma or University Degree
Accounting and Related Clerks	\$32.00	Not Regulated	Secondary School Diploma
Other Financial Officers	\$40.00 - \$45.00	Not Regulated	College Diploma or University Degree
Administrative Officers	\$32.00	Not Regulated	Secondary School Diploma
Administrative Assistants	\$28.00	Not Regulated	Secondary School Diploma
Property Administrators	\$45.00	Not Regulated	Secondary School Diploma
Shippers and Receivers	\$29.40	Not Regulated	Secondary School Diploma
Conservation and Fishery Officers	\$45.00	Not Regulated	College Diploma or University Degree
Registered Nurses	\$45.00 - \$49.00	Regulated	Registered Nursing Program
Social and Community Service Workers	\$41.00	Regulated	Diploma or Degree in Social Work
College and Other Vocational Instructors	\$43.00—\$48.00	Not Regulated	College Diploma or University Degree
Elementary and Secondary School Teachers	\$35.00 - \$54.00	Regulated	Bachelor of Education
Early Childhood Educators and Assistants	\$18.50	Not Regulated	College Diploma or University Degree
Elementary and Secondary School Teacher Assistants	\$28.00	Not Regulated	Secondary School Diploma
Home Support Workers, Housekeepers and Related Occupations	\$23.00	Not Regulated	Secondary School Diploma
Janitors, Caretakers and Building Superintendents	\$20.87	Not Regulated	Secondary School Diploma
Plumbers	\$30.00 - \$40.00	Not Regulated	Secondary School Diploma
Carpenters	\$30.00 - \$40.00	Not Regulated	Secondary School Diploma
Electricians	\$40.00 - \$50.00	Regulated	Secondary School Diploma
Transport Truck Drivers	\$25.00	Regulated	Secondary School Diploma
Heavy Equipment Operators	\$27.23	Regulated	Secondary School Diploma
Public Workers and Maintenance Labourers	\$20.00 - \$25.00	Not Regulated	Secondary School Diploma
Material Handlers	\$23.37	Not Regulated	Secondary School Diploma
Taxi Drivers and Chauffeurs	\$20.00	Regulated	Secondary School Diploma

FOR MORE INFORMATION ON CAREER OPTIONS AND FUNDING SUPPORTS:

Nunavut Resources:

Apprenticeship, Trade and Occupations Certification:

<http://gov.nu.ca/family-services/information/apprenticeship-trade-and-occupations-certification>

Nunavut Arctic College: <http://www.arcticcollege.ca/>

Career Development:

<http://gov.nu.ca/family-services/programs-services/career-development>

Regional Career Development Officers:

Kitikmeot – 1.800.661.0845

Kivalliq – 1.800.953.8516

Qikiqtaaluk – 1.800.567.1514

Government of Canada Resources:

Government of Canada Job Bank:

<http://www.jobbank.gc.ca/home-eng.do?lang=eng>

Service Canada: <http://www.servicecanada.gc.ca/cgi-bin/sc-srch.cgi?app=lst&pv=nu&ln=eng>

Job Match: http://www.jobbank.gc.ca/content_pieces-eng.do?cid=6843

Career Tool: http://www.jobbank.gc.ca/field_of_study_search-eng.do?lang=eng

Canada Apprentice Loans: <http://www.esdc.gc.ca/en/esdc/initiatives/apprenticeship/index.page>

Canada Apprenticeship Incentive Grant:

<http://www.servicecanada.gc.ca/eng/goc/apprenticeship/incentivegrant/program.shtml>

Canada Apprenticeship Completion Grant:

<http://www.servicecanada.gc.ca/eng/goc/apprenticeship/completiongrant/program.shtml>

Red Seal: <http://www.red-seal.ca/w.2lc.4m.2@-eng.jsp>



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Building *Nunavut* Together
Nunavut liuqatigiingniq
Bâtir le *Nunavut* ensemble

